

康樂及文化事務署
「社區體育會計劃」申請表
Leisure and Cultural Services Department
“Community Sports Club Project”
Application Form

申請團體須把填妥的申請表連同下列證明文件送交所屬體育總會審核。經審核的申請會由體育總會直接交回康文署社區體育會小組(地址：香港沙田排頭街 1-3 號康樂及文化事務署總部 3 樓)跟進。

The completed application form together with the necessary documents listed below should be submitted to the respective National Sports Associations for endorsement. The endorsed application will then be directly sent to the Community Sports Club Unit of the Leisure and Cultural Services Department (Address: 3/F, Leisure and Cultural Services Headquarters, 1-3 Pai Tau Street, Sha Tin, Hong Kong) by the respective National Sports Associations for further processing.

- 社團/公司註冊證明書
Certificate of Registration of a Society / an Incorporation
- 會章
Constitution
- 執行委員會名單
Name list of Executive Committee Members
- 其他資料 (例如訓練時間表、曾出版的刊物和比賽成績等。請列明)
Other related information (e.g. training schedules, past publications and achievements, etc. Please specify).
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(請在適當的空格內加上「✓」號)
(Please tick as appropriate)

高級康樂事務經理(社區體育會)

Senior Leisure Manager (Community Sports Club)

Leisure and Cultural Services Department

本人現向貴署申請參加「社區體育會計劃」，有關資料填具如下：

I hereby apply for joining the “Community Sports Club Project” and provide the particulars as follows:

(I) 體育會資料
Particulars of Sports Club

體育會名稱 中文(in Chinese) : _____
Name of Sports Club 英文(in English) : _____

聯絡地址
(Correspondence Address)
中文 (in Chinese) : _____
英文 (in English) : _____

電話號碼 : _____ 傳真號碼 : _____
Tel. No. Fax. No.

聯絡人姓名 : _____ 職銜 : _____
Contact Person Post Title

聯絡人電話 : _____ (日間 day time)
Contact Tel. No. _____ (傳呼機 pager)
_____ (手提電話號碼 mobile)

擬進行練習的場地、時間及地區：
Proposed Training Venue, Time and District
_____ (_____ 區 District)
逢星期 Every _____ 上午/下午 _____ am/pm

會員人數 : _____ (青少年 Youth) _____ (成人 Adult)
No. of Members

所屬體育總會 中文(in Chinese) : _____
National Sports 英文(in English) : _____
Association Affiliated

(II) 全年活動計劃
Year Plan of Programmes

活動名稱 Name of Programme	預計舉辦日期/ 時間/地點 Proposed Date/ Time/Venue	活動目的 Objective of the Programme	活動性質/內容 Nature/Content of the Programme	預計開支 (元) Estimated Expenditure (\$)	預計參加人數/隊數 Estimated No. of Participants (individuals/ teams)

如表格不敷應用，請加紙填寫。
 If space is not enough, please use a separate sheet.

聲明 : 茲證明本體育會為非牟利機構。
Declaration I hereby declare that our Sports Club is a non-profit making organization.

主席簽署
 Chairman's Signature : _____

姓名(請用正楷)
 Name (in BLOCK Letters) : _____

日期
 Date : _____

 體育會印章
 Official Seal of the Sports Club

(III) 體育總會建議(由體育總會填寫)

National Sports Association's Recommendation (To be completed by National Sports Association)

申請團體_____ (體育會名稱) 為本會會員，符合參加「社區體育會計劃」的資格。本會現推薦該會為「社區體育會計劃」的成員。

The applying organization, _____ (Name of Sports Club) is a member of our Association and is eligible to join the “Community Sports Club Project”. We recommend it to become a member of the “Community Sports Club Project”.

申請團體不符合參加「社區體育會計劃」的資格。
The applying organization is not eligible to join the “Community Sports Club Project”.
請詳列原因 Please specify the reason(s) :

簽署
Signature : _____

姓名(請用正楷)
Name (in BLOCK Letters) : _____

職銜
Post Title : _____

聯絡電話
Contact Tel. No. : _____

日期
Date : _____

體育總會印章
Official Seal of the National Sports Association

(請在適當的空格內加上「✓」號)
(Please tick as appropriate)